Clickers are checked out to an individual for the entire quarter, and each student will receive an automated email reminder when their clicker is due. The Equipment Loan Agreement Online https://west.wwu.edu/admcs/process/forms/Library/Equipment_Checkout_Agreement.aspx should be signed prior to arriving for checkout, and serves as the liability agreement for all equipment checkout throughout the student's career at WWU. Replacement cost, should a clicker be lost or damaged is \$35.

ATUS Classroom Services
Haggard Hall 114
Western Card is required
Hours of service are M – F from 7:30am until 5pm.

A small card will accompany each clicker to assist the student in getting started. Here is the text on the Help Card:

To Clear Previous Data
Clicker on while holding * and C

To Enter Student Number ("W" is required)
Press * twice for Setup
Scroll to ID > Press green → button

To Type W
Press any letter, scroll with arrows to W
Enter student number and press →enter
Press * to exit Setup

To Join A Class Session

Turn clicker on

Enter numeral provided by instructor

To Wake From Sleep Mode Press any key

Need help or battery change? ATUS Classroom Services 650-3300 Haggard Hall 114